

TRANSMITTAL SLIP		DATE
TO: <i>EO/DDA GW</i>		
ROOM NO.	BUILDING	
REMARKS: <i>UNIT I will attend</i> <i>UDDA 22 JUN 1983 Please call</i> <i>↑</i> <i>I THINK SOMEONE</i> <i>SHOULD ATTEND & FIND</i> <i>OUT PRECISELY WHAT</i> <i>THEY ARE UP TO.</i>		
FROM: <i>Ex Di</i>		
ROOM NO.	BUILDING	EXTENSION

FORM NO. 241
1 FEB 55

REPLACES FORM 36-8
WHICH MAY BE USED.

(47)

STAT

EXECUTIVE SECRETARIAT

Routing Slip

TO:		ACTION	INFO	DATE	INITIAL
1	DCI		✓		
2	DDCI		✓		
3	EXDIR		✓	2 JUN 1983	cor
4	D/ICS				
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16	C/PAD/OEA				
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SUSPENSE		Date			

Remarks:

Over to you ??

Held / - j -

DCI
EXEC
REG

Executive Secretary

Date

ADMINISTRATIVE CONFERENCE OF THE UNITED STATES

2120 L STREET, N.W. SUITE 500
WASHINGTON, D.C. 20037
(202) 254-7020

OFFICE OF
THE CHAIRMAN

Administrative Registry
83-2980

DD/A Registry
83-1603

June 8, 1983

TO: HEADS OF INDEPENDENT AGENCIES AND GOVERNMENT
CORPORATIONS

FROM: Loren A. Smith, Chairman *Loren A. Smith*

SUBJECT: Briefing on the President's Reform '88 Initiatives

The Steering Committee of the Agency Management Information Group, an informal organization sponsored by the Administrative Conference, wishes to invite you and your principal management officer to attend a briefing on the President's Management Improvement Initiatives--Reform '88. The briefing will be given by the Honorable Joseph R. Wright, Jr., Deputy Director of OMB, and will be held in the Amphitheatre of the Federal Home Loan Bank Board, 1700 G Street, NW, from 2:00 p.m. to 3:15 p.m., on Tuesday, June 28th.

These Management Improvement Initiatives are the centerpiece of this Administration's efforts to manage the Federal establishment more efficiently. Mr. Wright will describe the Initiatives, discuss current successes and problems, and answer questions from the floor. Because of space limitations, we are able to extend this invitation only to you and to your principal management officer.

If you wish to attend, please give my office a call and confirm by letter. I look forward to seeing you on the 28th.

